

Welcome to Minneapolis Kids @ Kenny Elementary

2018-19 School Year

Dear Families,

On behalf of the staff at Kenny Minneapolis Kids, we are happy to welcome you to the 2018-19 school year! We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential.

Minneapolis Kids provides childcare for children in grades K-6 before and after school and on school release days. During the summer we offer child care to children entering 1st grade through 7th grade. We are under the Community Education umbrella within the Minneapolis Public Schools District.

Who We Are

Kenny Minneapolis Kids
5720 Emerson Ave
Minneapolis, MN 55419

Site Phone: 612 668 3344
Site Cell: 612 919 2000

Site Coordinator:
Ibsitue Kadir

E-mail:
Ibsitue.kadir@mpls.k12.mn.us

CCW:
KeAnna Murphy

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Main Office: 612-668-3890
Main Office Fax: 612-668-3895

Programming Hours
Morning: 6:30 - 8:00
Afternoon: 2:30 - 6:00

Our Mission

The program mission is to provide high quality school-age care for families. We offer a safe, nurturing, educational and recreational experience where children are encouraged to pursue interests, develop friendships, independence, and confidence.

The Basics

- For pick-up and Drop-off you can park in the parking lot off of 57th street and enter door #6.
- Please be sure to sign your child in & out each day at the Parent info station located right outside room 122. Our staff try to greet each family at the beginning and end of the day, but if we are distracted please be sure to ask one of us to call for your child. We will always radio for them to grab their belongings at meet you at the front for pick-up. We want to be sure to see every child as they enter or leave the program.
- Our program is choice based and each day your child will have the opportunity for art, imaginative play, reading, large muscle movement and special enrichment activities. We know everyone's schedule is different but if your child likes to participate in the enrichment activities please note that these start at 4:00 p.m. and end at 4:45 unless noted otherwise. Speaking of Enrichment...

Enrichment

You can see on the daily schedule that your child will have the opportunity to participate in a special activity each time they are at Minneapolis Kids. These Enrichment activities will include arts, crafts, cooking, physical activity, math, science, and this year's play.. Willy Wonka!! As the year goes on, children will get chances to plan and lead some of these activities!

Monthly News

Each month you will receive an e-mail letting you know the theme of the month, any special happenings, updates, and a calendar of the daily activities. These e-mails will also contain information on any non-school days that may be taking place during the month. Please be sure to read them carefully as this is often the best way to stay informed!

Parent Involvement

We strive to provide opportunities for parents to be involved in the program. Of course, if you ever have a suggestion for the program feel free to email or call me any time! This year we are working hard to bring in fun activities for the kiddos so if you have any suggestions or are willing to share your talents with us please let me know!



Homework Time

Each day we offer a half an hour of time for children to read, rest, or work on homework. We do our best to encourage children to use this time to complete any schoolwork they may have. Staff are also available during this time to help with homework and answer questions. If you prefer your child always use this time for homework instead of reading or resting, please be sure to let them know. We do offer children the choice to do any of the three options.

Tracking System

Each child receives a button magnet with their name on it. They are color coded to correspond with grade levels. This magnet is called a license and is used for them to travel the hallways, just as their parents need licenses to travel on the road. Each time they go to a new space they are required to take their license with them and place it on the license board in the room they are entering. We use this system to both track children and to teach them responsibility. Lost or broken licenses may result in the temporary loss of options. If you find a license that was accidentally brought home, please return it!

Non School Days, Winter Break, Spring Break & Summer

Minneapolis Kids is open on almost all non-school days for full day programming. This year, both Kenny and Windom students will be located at Kenny Elementary for non-school days (NSD's). We have typically also combined with Armatage on our NSD's, but this year due to the size of both sites we are unable to do so. Please be sure to check out the NSD calendar on our website so you know exactly what days we are open and what activities we will be doing. Again, I will also include information on these days in the monthly newsletter.

Meals/ Snacks

For children attending the morning program, breakfast is offered by the school before the start of the day. Afterschool, Minneapolis Kids provides a nutritious snack.

Kenny Daily Schedule

Before School

6:30– Quiet options in room 122
7:00– Enrichment
7:30 - Free Play in 122
8:00 - Children head to Breakfast
-OR- Head straight to Class

After School

2:30 – Children Check -in for Attendance
2:35 – Snack
3:00– Everyone Outside for Recess
3:30 - Homework and Quiet Reading
4:00– Enrichment
4:45– Choice Time
5:30– Room 122 5:30 Box Games
-OR- Group Activity
6:00- Program Closes



Site Hours

Before School: 6:30-8:00

After School: 2:40 - 6:00



Sign In/Out

Parents or an authorized person must sign the child in and out and make contact with a staff person. Parents will identify those authorized to pick-up upon registration and may update this entry at any time. Please be sure that all pick-ups, including parents, have their I.D. on them. Staff will always ask to see an I.D. if they do not recognize you.

Absences

It is the parent's responsibility to notify Minneapolis Kids directly when his/her child will not be in attendance, even for one day. If a child does not arrive after school and the program has not been notified, staff will start looking for the child. Parents and others listed on the child's emergency card will be called.

Release of Children

If a person other than the parent or designated person is picking up the child, Minneapolis Kids staff must be notified. In emergencies, a parent must call to inform the Minneapolis Kids staff that another authorized person will pick up the child. The person will be asked to show photo identification. Without and I.D. the child will not be released.

Illness

Children who are ill will not be able to participate in the program. When must a student stay home?

- * If he/she has had an oral temperature of 100 degrees or higher in the past 24 hours.
- * If he/she has vomited in the past 24 hours
- * If he/she has diarrhea, an increased number of stools compared to normal or has stools that are loose, and he/she needs to use the bathroom frequently.
- * If he/she has any rash for which the cause is unknown. Or if the cause is known and the rash is contagious
- * If he/she has an illness (severe wheeze, severe cough, etc.) that prevents him/her from participating in routine activities.

It is always our goal to keep children safe and healthy. Children who attend the program while ill spread germs quickly and often times get other children and staff sick. Please exercise caution when deciding whether or not to send your child.

Allergies

Does your child have allergies or special dietary concerns? Please communicate with the Site Coordinator to ensure we take the necessary steps to keep your child away from allergens.

Billing

Bills are generated electronically and will be forwarded upon completion of registration. Contract terms are available on website. Parents are expected to pay their contracted fee whether or not their child is in attendance. There will be no refunds for absence due to illness, vacation, or school closings due to inclement weather.

For any questions with billing, schedules, or enrollment, please reach out to the main office.

Medication

As school district personnel, Minneapolis Kids can only give medication with the written order of a health care provider that is licensed to prescribe, and written consent of a parent/guardian. Signed parent permission is needed for sun screen and insect repellent.

Schedule Changes & Withdrawals

A schedule change is defined as: adding or subtracting one or more components, or changing the number of days/weeks for the school year or extended period of time. Minneapolis Kids does not swap days or credit for incidental days missed. Schedule changes require a two week notice and are made by contacting the main office. Two weeks notice is required when cancelling service.

Late Pick Up

All children must be out of the Minneapolis Kids program space by closing time at 6:00 p.m. (according to the site clock). If you know you will be late, please make arrangements for someone to pick up your child before closing and inform staff at the site. Staff is required to remain with children until a guardian arrives. Unless otherwise informed, at 6:00 pm staff will begin calling emergency contacts listed on the enrollment form. Repeated late pickups will result in termination of service. Late fees will be charged according to the following schedule:

1. Following the first incident a late fee of \$1 a minute will be assessed for picking a child up after 6:00 pm.
2. Following the second incident, a late fee of \$1 a minute will be assessed for picking a child up after 6:00 pm.
3. After the third late pick-up a late fee of \$1 a minute along with a fine of \$25 will be assessed. Parent will be notified that future late pick-ups could result in termination of service.
4. After the fourth late pick-up, a late fee of \$1 a minute along with a fine of \$25 will be assessed. Parent will be notified that future late pick-ups could result in termination of service.
5. Service will be terminated after the fifth late pick-up.

Minneapolis Kids Parent Handbook
http://mplskids.mpls.k12.mn.us/uploads/mpls_kids_parent_handbookupdated.pdf