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Minneapolis Kids
 Minneapolis Community Education

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Kenny Parent Newsletter

December 2014

Emergency Plans:

Emergency planning is key to any large program and we are making sure to be prepared for any emergency events that may occur at Kenny afterschool. Our emergency plan is up to date and we are now preparing the children for fire, tornado and lockdown drills. We will be conducting these drills several times a year in the afterschool portion of the day.

Things you should know about emergency drills or real emergency events afterschool:

- If you arrive during a drill or emergency event, please do not take your child with you. Join your child's group and stay with your child until the drill is over, or until the site coordinator gives the okay for children to leave. This is to ensure that we have an accurate count. The staff will be very focused during a drill or emergency event, and may not be able to keep track if parents are taking children at this time.
- In the event of a real emergency event a call from the MPLS Schools will be sent out to the phone numbers you have on file with the MPLS Kids main office to alert you of the event and inform you of how to reunite with your child. Please follow these instructions carefully to ensure the safety of all involved in the event. Please do not call the school in the event of an emergency. We will be very busy and unnecessary calls may compromise the safety of the situation.
- Signing In, in the morning & Out in the afternoon is a key safety measure we use at MPLS Kids. Please double check that your signature has gone into the system each time. You will know the sign in/out is complete when the words "THANK YOU" flash across the I Pad screen.

Winter Break Activities

Here is the Winter Break Schedule:

Mon 12/22– Onsite Day-Building snow forts & blanket forts

Mon 12/29–On Site, Create your dream house day

Tue 12/23– Field Trip: Pepitos & a Movie at The Parkway Theater

Tue 12/30– Field Trip: MN Book Arts Center

Wed 12/24 & Thurs 12/25– CLOSED

Wed 12/31 & Thurs 1/1– CLOSED

Fri. 12/26– Onsite, Caribbean Cruise Day

Fr1. 1/2– Onsite, New Years Celebration

Please Bring Snow Pants & Boots everyday

We require students to wear snow pants and boots or another pair of shoes outside whenever it is wet or snowy. Both of these items are key to keeping the carpets and floor inside as dry as possible. Please remember them everyday! Thank You!!!

Kids Welcome:

Before School 6:30-9:15

After School 2:30-6:00



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Important Information

Afternoon Attendance Policy:

Please be sure to let staff for the know if your child will be absent day. We have to be very strict about finding every child upon arrival each day so that no one goes home on a bus to an empty home. If your child does not arrive on a day that they are signed up for the program, we will search the building and call you until we know the location and safety of the child. This takes a lot of staff time away from the other children, so please help us avoid this by calling or emailing before Noon to let us know of an absence from the afternoon program. #612-668-3344

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Late Pick-up Policy: Minneapolis Kids charges \$1 for every minute past 6pm for late pick-up. Care will be terminated if there are 3 late Pick-ups. If you know that you are going to be late, please find an alternate pick-up & notify Minneapolis kids of the change. We appreciate you respecting our schedule, as we have obligations after work as well.

Early Drop-off: MPLS Kids Opens at 6:30am. Students will not be admitted into the building until 6:30am. When teachers arrive early, they are there to set-up and prepare for the day and are unable to look after children.

Allergies and Medication: We require a written consent form signed by parent/guardian and physician in order to administer any medications. This includes prescribed and over-the-counter medications. Medicine must be in the original container with the original label. Please talk to your site coordinator if you need a consent form.



And Don't Forget...

Change to Pick-up Policy: You are welcome to have family or friends pick-up your child, but please be sure to alert the MPLS Kids staff ahead of time with the alternative pick-up person's name and the date of pick-up. With our new IPAD sign-out system you will also need to go into your That's Community Ed Account and add their name to your authorized Pickup list.

*Please remind them to bring their ID, as we will always ID any new pick-ups.

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Schedule Changes & Billing: If you need to make changes to your child's schedule or have a question about billing, please direct your inquiries to the MPLS Kids Central Office

@ 612-668-3890

MplsKids@mpls.k12.mn.us

To Enroll for Non School Days: You can find a list of the dates that MPLS Kids is closed and Non School day dates on the MPLS Kids Kenny webpage. Enrollment for Non School days is separate from school days; check with the MPLS Kids main office for enrollment date. Be aware that space on Non School days is limited do to staffing.

Send Appropriate Clothing: There will be many opportunities for the children to go outside. Make sure to send appropriate clothing and shoes every-day. Flip flops are not allowed on the playground so please send tennis shoes or other good play shoes every day. This is also required in the gym.



Keep Toys at Home: We allow children to bring one toy from home only on designated days. We ask that you do not allow children to bring toys from home on any other day.

Our Mission: To provide high quality school age child care for families. We offer a safe, nurturing, educational and recreational experience where children are encouraged to pursue interests and develop friendships, independence, and confidence.



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