

Welcome to Minneapolis Kids @ Barton

2018-19 School Year

Dear Families,

On behalf of the staff at Minneapolis Kids at Barton, we are happy to welcome you to the 2018-19 school year! We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential.

Minneapolis Kids provides childcare for children in grades K-6 before and after school and on school release days. During the summer we offer child care to children entering 1st grade through 7th grade. We are sponsored by the Community Education Department of Minneapolis Public Schools.

Who We Are

Site Coordinator

Anna Beckler

Child Care Assistants

Mary Bernhardt (PM)

Anna Jensen (AM/PM)

Soua Lee (AM/PM)

Contact Information

Site office phone:

612-668-3599 (best after 9:00
and before 2:45)

Site cell phone:

612-290-9974 (best during
program time)

Anna Beckler

anna.beckler@mpls.k12.mn.us

Office: 210A

Barton Mpls Kids Home Base

First Floor Resource Area

(across the hall from room 116
and room 118)

Main Office: 612-668-3890

Main Office Fax: 612-668-3895

Our Mission

The program mission is to provide high quality school-age care for families. We offer a safe, nurturing, educational and recreational experience where children are encouraged to pursue interests, develop friendships, independence, and confidence.

The Basics

- For pick-up and Drop-off you can park on Colfax Ave S or on 43rd Street. Enter through Door 4. If the door is locked, please push the buzzer. Go left down the main hallway and look for the Mpls Kids sign (and our baskets). We ask that you do not park on the Barton side of Colfax Ave between 4:45-5:20 (we need to keep that space clear for after-school activity buses).
- Sign your child in & out each day at the sign out area in the Mpls Kids main room. Our staff try to greet each family at the beginning and end of the day, but if we are distracted please be sure to make contact with a us. We want to be sure to see every child as they enter or leave the program.
- Our program is choice based and each day your child will have the opportunity for art, imaginative play, reading, large muscle movement and special enrichment activities. We know everyone's schedule is different but if your child likes to participate in the enrichment activities please note that these start at 7:30 and end promptly at 8:30. Speaking of Enrichment...

Enrichment

You can see on the daily schedule that children have the opportunity to participate in a project-based option each day they are at Minneapolis Kids. These enrichment activities include art, crafts, music, drama, cooking, physical activity, math, science, and many more. Barton Mpls Kids has had tremendous success with student-lead activities—if your child has an idea, encourage them to talk to a staff person and make a plan!

Monthly News

Email is our primary correspondence tool to let you and your family know what is happening at Minneapolis Kids. Through these emails, information pertaining to non-school days, activity calendar, special projects, supply requests and a monthly newsletter will be sent to all families.

Parent Involvement

We strive to provide opportunities for parents to be involved in the program. We would love to have parents share their talents and interests. Of course, if you ever have a suggestion for the program feel free to email or call me any time!



Homework Time

We understand with busy schedules, that it's important to have a quiet space for homework during Minneapolis Kids. Between 3:40-4:00, the main Mpls Kids room is a quiet area for students to work on homework or enjoy quiet reading. Staff are available to help children with homework!

Tracking System

When you enter the program you will see our tracking system. Each child has a space on the tracking board for their "ticket" and their "magnet". Children move their magnet on the tracking board to the room/space they are going. They take their ticket with them and hand it to the staff person/put it on the ticket board in that space. Please help your child remember to put their ticket on their name and their magnet on home when they leave Mpls Kids each day.

Non School Days, Winter Break, Spring Break & Summer

Minneapolis Kids is open and provides care on non-school days. Barton Mpls Kids joins with Burroughs and Justice Page Mpls Kids at Burroughs Community School for ALL non-school days. Barton, Burroughs and Justice Page staff work together to create a fun, safe and enriching environment on the non-school days!

Meals/ Snacks

Minneapolis Kids provides a nutritious after-school snack. Morning program students will have an opportunity get breakfast at Barton around 8:15am. The school lunch program is not in operation on non-school days; children must bring a bag lunch and beverage from home.

Barton Daily Schedule

Before School

6:30-7:00 Arrival and Quiet Activities
7:00-8:15 Project Based Options
8:15-8:40 Breakfast and dismissal

After School

3:00-3:30 Arrival and snack
3:30-4:00 Outside Free Play Time
(weather permitting)
3:40-4:00 Homework and Quiet Reading
(optional)
4:00-5:30 Project Based Options
5:30-6:00 Clean up and "After 5:30 Box"



Site Hours

Before School: 6:30-8:40

After School: 3:00-6:00



Community Education

SCHOOL AGE CARE

Minneapolis Kids

Sign In/Out

Parents or an authorized person must sign the child in and out and make contact with a staff person. Parents will identify those authorized to pick-up upon registration and may update this entry at any time.

Absences

It is the parent's responsibility to notify Minneapolis Kids when his/her child will not be in attendance, even for one day. If a child does not arrive after school and the program has not been notified, staff will start looking for the child. Parents and others listed on the child's emergency card will be called.

Release of Children

If a person other than the parent or designated person is picking up the child, Minneapolis Kids staff must be notified. In emergencies, a parent must call to inform the Minneapolis Kids staff that another authorized person will pick up the child. The person will be asked to show photo identification.

Illness

Children who are ill will not be able to participate in the program. When must a student stay home?

- * If he/she has had an oral temperature of 100 degrees or higher in the past 24 hours.
- * If he/she has vomited 2 or more times in the past 24 hours
- * If he/she has diarrhea, an increased number of stools compared to normal or has stools that are loose, and he/she needs to use the bathroom frequently.
- * If he/she has any rash for which the cause is unknown.
- * If he/she has an illness (severe wheeze, severe cough, etc.) that prevents him/her from participating in routine activities.

Medication

As school district personnel, Minneapolis Kids can only give medication with the written order of a health care provider that is licensed to prescribe and written consent of a parent/guardian. Signed parent permission is needed for sun screen and insect repellent.

Allergies

Does your child have allergies or special dietary concerns? Please communicate with the Site Coordinator to ensure we take the necessary steps to keep your child away from allergens.

Billing

Bills are generated electronically and will be forwarded upon completion of registration. Contract terms are available on website. Parents are expected to pay their contracted fee whether or not their child is in attendance. There will be no refunds for absence due to illness, vacation, or school closings due to inclement weather.

Schedule Changes & Withdrawals

A schedule change is defined as: adding or subtracting one or more components, or changing the number of days/weeks for the school year or extended period of time. Minneapolis Kids does not swap days or credit for incidental days missed. Schedule changes require a two week notice and are made by contacting the main office. Two weeks notice is required when cancelling service.

Late Pick Up

All children must be out of the Minneapolis Kids program space by closing time at 6:00 p.m. (according to the site clock). If you know you will be late, please make arrangements for someone to pick up your child before closing and inform staff at the site. Staff is required to remain with children until a guardian arrives. Unless otherwise informed, at 6:00 pm staff will begin calling emergency contacts listed on the enrollment form. Repeated late pickups will result in termination of service. Late fees will be charged according to the following schedule:

1. Following the first incident a late fee of \$1 a minute will be assessed for picking a child up after 6:00 pm.
2. Following the second incident, a late fee of \$1 a minute will be assessed for picking a child up after 6:00 pm.
3. After the third late pick-up a late fee of \$1 a minute along with a fine of \$25 will be assessed. Parent will be notified that future late pick-ups could result in termination of service.
4. After the fourth late pick-up, a late fee of \$1 a minute along with a fine of \$25 will be assessed. Parent will be notified that future late pick-ups could result in termination of service.
5. Service will be terminated after the fifth late pick-up.

Minneapolis Kids Parent Handbook
http://mplskids.mpls.k12.mn.us/uploads/mpls_kids_parent_handbookupdated.pdf



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